

Your Four-Year Plan for Using Career Services



FIRST YEAR: SELF-ASSESSMENT AND AWARENESS

- Register with Husson Eagle Career Link at collegetraining.com/husson for Career Services job and employer database.
- Meet with Career Services to explore majors and occupations.
- Explore "What Can I Do With This Major". Find this resource by going to husson.edu/careerservices, selecting 'For Students', and then clicking on the 'Explore' section of the website.
- Identify your interests, skills, work, and personality preferences by taking career assessments.
- Use Career Services to help you gather information about careers in which you might be interested.
- Explore career choices by learning how to connect and set up informational meetings with people.
- Participate in career-related events such as workshops, career fairs, employer visits, and informational sessions.
- Start developing a résumé with the help of Career Services.

SECOND YEAR: EXPLORE CAREER INTERESTS AND INTERNSHIPS

- Register with Husson Eagle Career Link at the link above if you haven't already.
- Join student organizations or professional associations related to careers to gain leadership skills
- Use the Career Services student website at eagleconnect.husson.edu and explore our career resources.
- Update your résumé with each new job you hold or student organization you join.
- Start thinking about internships and meet with Career Services to develop an effective search strategy. You don't want to procrastinate because internships are often competitive.
- Pursuing internships requires developing résumés, cover letters and connecting with people.
- Attend career fairs, career-related events and information sessions at Husson and other institutions.

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THIRD YEAR: GAIN EXPERIENCE AND EXPLORE GRADUATE SCHOOL

- Work with Career Services to create a profile on LinkedIn at [linkedin.com](https://www.linkedin.com)
- Investigate if graduate or professional school is necessary to reach your goals. Meet with your adviser to discuss options and start planning at the beginning of your junior year. Meet with Career Services to develop a strategy for searching and applying.
- Start identifying the types of entry-level positions for which you might qualify.
- Meet with Career Services to have your résumé and cover letters critiqued or to start developing them.
- Learn about appropriate attire for the recruiting process. Purchase a business professional suit and shoes. Contact Career Services for affordable options.
- Complete an internship if you haven't already to gain experience and try out a possible career interest. Apply early; internships are often competitive!
- Learn about interviewing skills and schedule a mock interview with Career Services to practice.
- Attend career fairs, career-related events and information sessions at Husson and other institutions.

FOURTH YEAR: TRANSITION TO JOB OR GRADUATE SCHOOL

- Continue to follow the Graduate/Professional School timeline if that is part of your career plan.
- Identify professionals, faculty, supervisors, and colleagues who are willing to serve as references and write letters of recommendation.
- Schedule a mock interview to practice for job or graduate school interviews.
- Tailor your résumé and cover letter to each full-time position for which you apply.
- Learn how to connect with professionals in your field of interest. Connecting is the best way to find the best opportunities.
- Send thank-you letters to employers, contacts, and your references as you interview for positions.