

Housing and Board Agreement

Financial Obligations Are Involved-Please Read Carefully

This agreement becomes effective and binding for the entire academic year (fall and spring semesters) once it is accepted by the student. If student is under the age of 18, then must be accepted by his parent(s) or legal guardian(s). This agreement is valid only for on-campus housing at Husson University. If agreement is entered into after the start of the academic year, this agreement shall be effective and binding for the balance of the academic year, conditional on the fact that the housing and board charges are paid, that the student abides by all terms of this agreement, and is currently enrolled as a full time student. This agreement is approved and accepted by the University only when so acknowledged by the Office of Residence Life. This agreement is non-transferable and non-assignable by the student.

If the student should request and is approved for a release from on-campus housing (please see Residency Requirement), a contract breakage fee may apply.

Residency Requirement: All full-time undergraduate students with less than 54 completed credits must live in on-campus housing unless they request and are approved for a Residency Release by meeting one or more of the following criteria:

1. Complete 54 credits or more by the end of the most recent academic semester. NOTE: initial decision will be based upon the number of completed credits as of the end of the prior semester plus the number of credits attempted during the current semester. If, at the completion of the current semester, the number of completed credits does not equal 54 or more, your request and subsequent approval may be rescinded.
2. Married (copy of marriage license will be required)
3. Commuting from Parent(s), Grandparents(s), or legal guardian(s) residence within 30 miles of Bangor, ME. A letter must be provided by one of the aforementioned parties and contain the following information:
 - Statement that student will be commuting from your residence
 - Address and phone number for said residence
 - Signed by the parents(s), grandparent(s), or legal guardian(s) attesting to the accuracy of information
4. Student is a military veteran.
5. Student who, upon entering, is at least 25 years of age.
6. For those who do not meet the criteria listed above, consideration may be given on a case by case basis.

Extenuating circumstances will be reviewed on a case by case basis. This policy applies to all Husson University students.

If a student meets one or more of the aforementioned criteria, they **must complete** a "Residency Release Request" and **have it approved** by the Dean of Student Life or his/her designee in order to be released from the agreement. If a student requests and is approved for a release from on-campus housing, a contract breakage fee may apply.

For Residency Release Requests made following the Add/Drop Period of any semester, one or more of the following criteria must be met:

1. Financial Hardship (based on consultation with Student Accounts)
2. Academic Commitment (i.e., internship, student teaching) that is 50 miles or more away from campus, and/or
3. Studying Abroad. In regard to the latter two criteria, documentation from appropriate University office or academic department will be required. Once again, if a student requests and is approved for a release from on-campus housing, a contract breakage fee may apply.

NONDISCRIMINATORY POLICY

Husson University does not discriminate or permit discrimination by any member of its community against any individual on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, disability, citizenship, or veteran status in matters of admissions, employment, housing, or services or in the education programs or activities it operates.

CONTRACT TERMS

1. The University will make every effort to accommodate all undergraduate, full time students requesting to live in University residence halls (on-campus housing) to the extent that space is available and conditions have been met. For the purposes of on-campus housing, a student must maintain a minimum of 9 academic credit hours per semester to reside in the residence halls.
2. Any residential student who falls below 9 academic credit hours per semester may be removed from on-campus housing at the discretion of the Office of Residence Life.
3. Students living in on-campus housing shall be billed housing and board fees as set by the Board of Trustees and administered through the Student Accounts Office. All students living on-campus are required to have a board plan.
4. Unless communicated otherwise, a student's residence hall room shall be vacated within 24 hours after the student's last final examination, graduation, withdrawal from housing, or after termination of student status. *All personal property must be removed from University premises at that time. Personal property not removed shall be considered abandoned and may be disposed of by the University at its discretion and/or the student's expense.*
5. This agreement may be void during the Thanksgiving, Winter Break, and Spring Break, when all residence halls may be closed. The Office of Residence Life may make exceptions for the provision of housing and/or board services during these periods.
6. This Agreement becomes null and void for any student who is approved to withdraw from on-campus housing (see Residency Requirement above), withdraws from the University, graduates during the term of the Agreement, or has been approved for a leave of absence.
7. Residence and dining fees are not refunded to students whose residential privileges have been suspended or terminated. The Residence Refund Policy applies only to those who withdraw from or leave the University and are no longer students.

ROOM ASSIGNMENTS

1. The completion of the Housing and Board application process is required for a hall/room and board assignment for the student, if the application is accepted.
2. Subject to the availability of space, the University shall attempt to assign accommodations according to student preferences. *The University cannot guarantee assignment to a particular building, type of accommodation or roommate.*
3. The University reserves the right to make appropriate room assignments. *The University reserves the right to make reassignments of hall or room accommodations as it deems necessary*, which shall include relocating any residents where necessary in order to consolidate those in single rooms into double room occupancy.
4. The University reserves the right to refuse housing to any student who is delinquent in the payment of fees, who has demonstrated an unwillingness to abide by University policies and procedures (including residential policies and procedures); who exhibits behavior which is incompatible with the maintenance of order, sanitation, and the welfare of other students in the residence halls; or as deemed necessary by the Office of Residence Life.
5. Upon taking residency, room changes shall be permitted only after the first two (2) weeks of each semester and no room changes shall take place in the two weeks prior to finals unless extraordinary circumstances exist as determined by the Office of Residence Life. Failure to follow room change protocols as stated by the Office of Residence Life will result in a fine and/or judicial action.

PAYMENT OF CHARGES

1. By signing this agreement, the student agrees to pay Husson University duly prescribed charges during the term of the agreement at the time scheduled by the University. Failure to pay may result in the student's name being placed in the University's debt file, which prohibits further registration, the issuance of transcripts, and may cause the student to be withdrawn from the University.
2. Rates for housing and board services as per this agreement are subject to change by the Husson University Board of Trustees.

ADDITIONAL CONDITIONS

1. Residence hall rooms, buildings, or adjacent grounds shall not be used for unapproved commercial enterprise or solicitation.
2. **The applicant appearing on this Housing and Board Agreement shall be held liable for reading and adhering to all Husson University policies and procedures, Student Code of Conduct, residence life policies and procedures, and other policies/procedures that may be found in the Student Handbook.**
3. The University reserves the right to enter student rooms for the purpose of inspecting the premises when an authorized agent of the University has reasonable belief, including, but not limited to, the following:
 - a. that an occupant of the room may be physically harmed or endangered;
 - b. that University property is being destroyed;
 - c. that maintenance, sanitation, and/or repair is necessary (including regularly scheduled health and safety inspections);
 - d. that a violation(s) of local, state, federal or University policy is occurring
4. Each student is individually subject to liability for damages to his or her room and jointly liable for damages to common areas of the building in which he or she resides. Liability for damages shall not include ordinary wear and tear.
5. The student shall not make alterations or changes in any living spaces without the written consent of the Office of Residence Life. This includes, but is not limited to, removal or alteration of room furniture as assigned and utilizing common area lounge furniture in individual rooms.
6. The University shall not be held liable for any student's property which may be lost, stolen, or damaged.
7. Keys may not be duplicated or given to any unauthorized person. Lost keys shall result in a lock change and new keys at the student's expense. Furthermore, access cards (student IDs) may not be used by any unauthorized individual.
8. The student expressly understands that the University reserves the right to terminate this agreement and take possession of the room at any time for violations of this Agreement.
9. Students who have chosen to reside in special interest communities may be required to sign an additional addendum to this agreement.
10. A fee as determined by the Student Accounts' Office is applied for withdrawal from housing and/or board plan once this agreement is signed. This does not apply to students who leave housing due to graduation, internship, study abroad, medical leave of absence, or withdrawal from the University.