

# A Statement on the Use of Alcohol and Other Drugs

2022 Biennial Review

## Contents

I. Introduction	5
II. Description of Program Elements	5
Husson University Alcohol and Other Drugs Statement	5
Standards of Conduct- Employee Handbook	5
Drug Free Workplace	5
Use of Drugs or Alcohol	6
Use of Medical Marijuana	6
Standards of Conduct- Student Conduct Code	6
Alcohol Policy	6
General Alcohol Policy	7
Drug Policy	8
General Drug Policy	8
Maine Laws Regarding Alcohol Possession/Consumption	9
Illegal Possession	9
Furnishing Liquor to a Minor	9
Furnishing a Place to Consume	9
Maine Laws Regarding Drug Possession	Error! Bookmark not defined.
Sanctions	9
Health Risks Associated with Alcohol and Drug Abuse	9
Resources and Programs	10
For Students: On Campus	10
For Students: Off Campus	10
For Employees	10
Employee Assistance Program	10
The Wellness Program	11
III. Statement of Goals and Evaluation	11
Husson University Alcohol and Other Drugs Statement	11
Alcohol and Other Drugs (AOD) Program Goal	11
AOD Program Goal Achievement Evaluation	12
IV. Summary of Strengths & Weaknesses	14
Strengths	14
Community Approach	14

Annual Trend of Declining Drug Law Violations	15
Weaknesses	15
Use of Existing Resources	15
Annual Notification to Employees	15
V. Procedures for Distribution of Annual Notification	15
For Employees	15
For Students	15
VI. Recommended Revisions to AOD Program	15
Increased Frequency for Collection of Information	15
Increased Use of Existing Resources	16
Outline of Recommended Sanctions for Students	16
Procedure Revision of Employee Notification	16
Appendix 1. Supplementary Documents	16
Annual Notification of AOD Program to Students	16
Annual Security Report	16
Employee Handbook (University intranet)	16
Employee Notification of Drug Free Workplace Act of 1988	16
Full Time Employee Policy Acknowledgement	16
Student Conduct Code	16
Student Handbook	16
Appendix 2. Compliance Checklists	16
Appendix 2- Part 86 Compliance Checklist	16
Supplemental Checklist: Drug Free Schools and Campuses Regulations	18
A. Description of the AOD Program Elements	18
B. A statement of AOD Programs and a Discussion of Goal Achievement.	21
C. Summaries of AOD Program Strengths and Weaknesses	21
D. AOD Policy	21
E. Recommendations for Revising AOD Prevention Programs	21

## I. Introduction

The Drug-Free Schools and Community Act requires all institutions of Higher Education to conduct a biennial review of their Alcohol and Other Drugs (AOD) programs. Within this document, you will find the 2022 Biennial Review of Husson University's AOD programs. This review was conducted by a Taskforce and then submitted to members of Husson University's Sr. Cabinet for review. Taskforce members are:

- Chris Grotton, Associate Vice President of Campus Safety & Security
- Michael Maberry, Director of Campus Life
- Chelsea Guerin, Executive Director of Human Resources
- Troy Morehouse, Associate Dean of Student Life

A copy of this document is housed on the University website, at the Office of Student Life in 102 Peabody Hall, and is available electronically upon request.

### **II. Description of Program Elements**

#### **Husson University Alcohol and Other Drugs Statement**

Husson University, in compliance with the *Drug-Free Campus Regulations* & *Community Act*, has adopted policies to address the presence of alcohol and the use of drugs (AOD) and/or other illegal substances. The misuse and abuse of alcohol and drugs in whatever form is inconsistent with this fundamental commitment of the University to provide said education. The University encourages and supports students who abstain from the use of alcoholic beverages. It also acknowledges that we live within a social environment that establishes, in law, a minimum age for the use of alcohol (21). The University does, however, permit the use of alcohol on campus in a manner consistent with the law. The University does not allow the use of alcohol to lead to disruptive behavior or conduct which infringes upon the rights of those who wish to pursue their academic interests as responsible members of the community. The University follows Federal Government guidelines that maintains that marijuana is a controlled substance and thus the use or possession of marijuana or any other controlled substance is against Husson University Policy.

#### **Standards of Conduct – Employee Handbook**

#### **Drug Free Workplace**

Employees must note that the unlawful manufacturing, distribution, dispensing, possession, or use of a controlled substance at the workplace is prohibited by any employee at the University and may result in the immediate termination of employment for the employee involved. Employees must certify that, as a condition of employment at the University, the employee will not engage in the unlawful manufacturing, distribution, dispensing, possession, or use of a controlled substance at the workplace during the period of employment. In addition, employees must agree to notify the University of any Criminal Drug Statute Conviction for a violation occurring at the workplace no more than five days after that conviction.

#### Use of Drugs or Alcohol

It is a violation of University policy and is subject to disciplinary action up to and including termination of employment:

- For any employee to possess, sell, trade, or offer for sale illegal drugs or controlled substances or otherwise engage in the illegal use of drugs or alcohol on the job, during break time and/or meal periods.
- For any employee to provide alcohol or drugs to students.
- For anyone to report to work under the influence of illegal drugs or alcohol.
- For anyone to use prescription drugs illegally or to abuse a prescription drug by not following prescribed instructions by their physician. (However, nothing in this policy precludes the appropriate use of legally prescribed medication.)

#### Use of Medical Marijuana

The use, possession, or cultivation of marijuana for medical purposes is not allowed in any Husson University property; nor is it allowed at any college sponsored event or activity on or off campus. Use of marijuana (or any derivative thereof) on University premises is strictly forbidden and subject to disciplinary action up to and including termination. Employees may, in specific circumstances be subject to civil and/or criminal sanctions for the unlawful possession, use or sale of marijuana under Maine Law [M.R.S.A. Title 22, Chapter 558] While Maine law provides for the lawful adult use of marijuana for recreational and medical purposes in limited circumstances, Federal laws (including the Controlled Substances Act and the Drug Free Schools and Communities Act) prohibit marijuana use, possession and/or cultivation at educational institutions and on the premises of other recipients of federal funds. Therefore, employees – including those with medical marijuana prescriptions - will not be able to possess or use marijuana on the Husson University campus(es).

Husson University receives federal funding through Title IV in the form of student financial aid (grants, loans, and work-study programs). As a condition of accepting this money, Husson University is required to certify that it complies with the Drug-Free Schools, and Communities Act (DFSCA) [20 U.S.C. 1145g part 86 of the Drug and Alcohol Abuse Prevention Regulations]. The federal government regulates drugs through the Controlled Substances Act (CSA) [21 U.S.C. A 811] which does not recognize the use of medical marijuana. Thus to comply with the Federal Drug Free School and Communities Act and avoid losing federal funding, Husson University prohibits all marijuana use, including medical marijuana, and provides sanctions for its use through policy and the Student Conduct Code.

#### Standards of Conduct – Student Conduct Code

#### **Alcohol Policy**

Husson University has a policy for underage drinking and encourages those of legal age who choose to drink, to drink responsibly. To foster these objectives, Husson supports

and may offer the following: alcohol education programs, counseling, social norms campaigns, substance-free housing, individual interventions, parental notification policies, and disciplinary procedures for alcohol-related violations to protect the health and safety of all students. Additionally, all students should be familiar with Maine State Laws pertaining to the sale, consumption, or possession of alcoholic beverages.

#### Persons under the age of 21:

It is against state law, and hence University policy, for anyone under the age of 21 to possess, sell, acquire, or consume alcohol. Additionally, by Husson University policy, no student under the age of 21 will be in the presence of alcohol. Therefore, students will be in violation of the *Student Conduct Code* and/or *Residential Policies & Procedures* if found drinking alcohol in the same room as alcohol, transporting/transferring alcohol, being intoxicated, and/or participating in any activity involving alcohol.

Persons 21 years of age or older:

A student who is 21 or older may responsibly possess and consume alcohol in designated areas only. They may not possess, consume, or provide alcohol while in the company of those under the age of 21. Being in the same room with alcohol and a person under the age of 21, whether the alcohol is being consumed or not, is still considered providing to a minor. This is against state law and is a violation of the *Student Conduct Code* and/or *Residential Life Policies & Procedures*.

All persons present or residing in a residential room, suite, townhouse, or other University owned, operated, or managed facility must be over the age of 21 for alcohol to be present and/or consumed. Those rooms, suites, or other facilities not meeting these criteria are deemed "dry" and alcohol is not permitted.

When consuming or in the presence of alcohol, a government issued photo ID is required that certifies that you are at least 21 years of age. This identification must be produced upon request by a Husson University official or a law enforcement officer.

#### **General Alcohol Policy**

- All students are responsible for the actions of their guests. This includes informing all visitors of the Husson University *Alcohol Policy* and making sure they are following such policy.
- Persons are expected and required to assume responsibility for their behavior at all times and understand that being under the influence of alcohol does not lessen their accountability.
- No kegs, party balls, funnels, or other common source containers are allowed.
- Husson University officials reserve the right to inspect any property on campus or person in order to address any public safety concerns.
- Any alcohol that is confiscated will not be returned and persons may be subject to prosecution by the Bangor Police Department. All alcohol and containers will be disposed of after confiscation and documentation.

- Public intoxication is unacceptable. This includes any behavior which could reasonably be considered a disturbance or dangerous to others or oneself as determined by a Husson University Official.
- Alcohol consumption or possession by persons of any age is not allowed during posted substance free periods including final exam times, breaks, etc.
- Alcohol is not permitted at any time by any person of any age in substance-free areas or non-designated areas.
- There are no drinking games allowed on campus, whether alcohol is involved or not.

#### **Drug Policy**

It is against the Federal law, and hence University policy for anyone to use, possess, sell, acquire, manufacture or distribute illicit drugs or other controlled substances. Husson University, under Title IV, receives federal funds for financial aid. The Federal Government maintains that marijuana is a controlled substance and thus Husson has stated that the use or possession of marijuana, or any other controlled substance, is against policy. Therefore, students will be in violation of the *Student Conduct Code* and *Residential Life Policies & Procedures* if found:

- In the presence of any drugs or drug paraphernalia.
- Drugs include, but are not limited to, marijuana, heroin, narcotics, controlled substances or prescribed medications that are not in the appropriate prescription container and/or do not have a valid prescription.
- Paraphernalia includes, but is not limited to, grinders, rolling papers, pipes, bongs, clips, blunts, spoofs, vaporizers and hookahs.
- Using any drugs or controlled substances.
- Distributing all types of drugs and/or drug paraphernalia.

#### General Drug Policy

- Illegal, recreational, illicit drugs, and paraphernalia, including all forms of marijuana and marijuana derivatives, are not permitted on campus.
- All students are responsible for the actions of their guests. This includes informing all visitors of the Husson University policies and making sure they are following such policy.
- Husson University Officials reserve the right to inspect any property on campus or person in order to ensure any public safety concerns.
- Being in the presence of the odor of marijuana and/or any other controlled substances may result in a search of property or person at the determination of a Husson University official. The outcome of this search may result in disciplinary action(s).
- Any drugs or drug paraphernalia that is confiscated will not be returned. All items will be turned over to the Bangor Police Department or destroyed and documented. It is at the discretion of the Bangor Police Department or appropriate agencies to pursue any local, state or federal criminal or civil charges.

 Illicit drugs are defined as all drugs and similar substances, whether of organic or chemical origin, the possession of which is unlawful, unless the student can show a current valid prescription in the appropriate prescription container issued in the name of the student.

#### Maine Laws Regarding Alcohol Possession/Consumption

From the official website of Maine (Maine.gov):

- Illegal Possession- It is a civil violation for any person under the age of 21 to possess liquor or imitation liquor except if it is within the scope of their employment or in their home in the presence of their parent. Youths 17 years or younger are charged with the juvenile crime of illegal possession.
- Furnishing Liquor to a Minor- It is a criminal offense to furnish liquor to a minor. Furnishing a Place to Consume. It is a criminal offense to allow a minor under a person's control or in a place under that person's control to possess or consume liquor.

A conviction for a violation(s) of the alcohol statutes may result in a fine and/or incarceration.

#### Maine Laws Regarding Drug Possession

Penalties in Maine vary greatly depending on the type and quantity of drug, number of offenses, and whether drugs are perceived as being possessed for personal use, furnished to others, or evidence of drug trafficking. The minimum offense for marijuana is a fine of over \$350.00 and the maximum involves both a fine and imprisonment. Possession of cocaine, prescription stimulants, and opioids in any quantity is considered a Class C crime and penalties include both fines and imprisonment.

Maine statutes related to possession and use of drugs are beyond the scope of this document, and can be accessed at <u>https://legislature.maine.gov/statutes</u>.

#### **Sanctions**

Husson University will impose sanctions on students and employees in accordance with University policies and procedures, up to and including dismissal from student status or termination of employment, and referral to local law enforcement.

#### Health Risks Associated with Alcohol and Drug Abuse

When someone consumes psychoactive substances, they increase their chances of experiencing several health risks. Some of these risks may be temporary, but others may have a long-term impact on their physical, emotional and social health. Psychoactive substances such as alcohol, cannabis (marijuana), opioids, hallucinogenic drugs, stimulants, and depressants can affect all vital organs, including the brain, heart and lungs, liver and digestive organs. These effects may not be felt immediately. However, a person using the substances may develop serious chronic health problems

with continued use. Some of the chronic diseases include but are not limited to diabetes, heart disease, liver disease or cancer.

Alcohol and drug abuse can interfere with a person's ability to acquire and recall knowledge. Learning, language use and emotional stability may also be affected. The cognitive deficits caused by alcohol or drug abuse may cause difficulties in relationships, interfere with academics and hinder career opportunities later in life.

#### **Resources and Programs**

For Students: On Campus

- Eagle Safe App, IOS App Store and Android Play Store
- Get Inclusive AOD Training Module, Student Life, 102 Peabody Hall, 207-941-7107, <u>studentlife@husson.edu</u>
- New Student Orientation, Center for Student Success, 208 Peabody Hall, 207-992-1934, <u>studentsuccess@husson.edu</u>
- Residence Life, 104B Peabody Hall, 207-941-7700, <u>reslife@husson.edu</u>
  Resident Assistant Training
- Safety & Security, 106 Peabody Hall, 207-941-7770, grottonchr@husson.edu
- Student Activities, 104 Peabody hall, 207-941-7680, activities@husson.edu
- Student Athlete Orientation, Newman Gymnasium, 207-941-7026
- Student Life, 102 Peabody Hall, 207-941-7107, studentlife@husson.edu
- Wellness Learning Center, 207-941-7625
  - Student Counseling Services, <u>counseling@husson.edu</u>
  - Student Health Services, <u>studenthealth@husson.edu</u>
  - Wellness Peer Mentors, <u>counseling@husson.edu</u>

#### For Students: Off Campus

- Acadia Hospital 24/7 Hotline, 207-973-6815
- Acadia Hospital (inpatient and outpatient), 207-973-6077
- Al Anon Meeting Locator, <u>https://al-anon.org/al-anon-meetings/</u>
- Alcoholics Anonymous Locator, <u>https://csoaamaine.org/meetings/</u>
- Bangor, ME Veterans' Affairs Clinic (for veterans), 207-561-3600
- Bangor Area Recovery Network, <u>https://bangorrecovery.org/</u>
- Full Circle Wellness Center, Outpatient SA Counseling, 207-518-7605
- Manna Ministries, 207-990-2870
- Narcotics Anonymous Locator, <a href="https://namaine.org/">https://namaine.org/</a>
- Priscilla Goss, LCSW, LADC, 275 Union St., Bangor, ME, 207-613-0405
- Rehabilitation Referral Line, 1-800-521-7128
- Substance Abuse Treatment Centers, 1-800-303-2482
- Tanya Dunton, LADC, 52 Columbia St. Suite 24, Bangor, ME, 207-517-4089
- Wellspring (residential, outpatient, group), 1-888-590-2879

#### For Employees

#### **Employee Assistance Program**

Husson University provides free, confidential counseling services to all employees and members of their immediate families. These services include problem assessment, and up to three sessions of counseling per calendar year. After three sessions, a referral is made and services will be paid in accordance with the participant's health plan. The Employee Assistance Plan (EAP) provides services that include work/life resources, counseling, legal assistance and credit counseling. This service is also available as a resource tool for supervisors when facing difficult issues with employees. EAP counselors are ready to be a resource for employees and family members who may have personal problems affecting work. Although the University retains the services of the EAP provider, the EAP provider does not disclose who uses the services. All reports provided to Husson University are aggregate reports. Employees may confidentially call the EAP at 1-800-209-7840.

#### The Wellness Program

Husson University provides a wellness program to encourage employees to participate in the Circle of Wellness Program events. Activities are scheduled in advance and announced via email to the campus. Smoking cessation and weight reduction sessions are provided as well as other wellness and incentive programs, including biometric health screenings.

### **III. Statement of Goals and Evaluation**

#### **Husson University Alcohol and Other Drugs Statement**

Husson University, in compliance with the *Drug-Free Campus Regulations* & *Community Act*, has adopted the policies to address the presence of alcohol and the use of drugs and/or other illegal substances. The misuse and abuse of alcohol and drugs in whatever form is inconsistent with this fundamental commitment of the University to provide said education. The University encourages and supports students who abstain from the use of alcoholic beverages. It also acknowledges that we live within a social environment that establishes, in law, a minimum age for the use of alcohol (21). The University does, however, permit the use of alcohol on campus in a manner consistent with the law. The University does not allow the use of alcohol to lead to disruptive behavior or conduct which infringes upon the rights of those who wish to pursue their academic interests as responsible members of the community. The University follows Federal Government guidelines that maintain that marijuana is a controlled substance and thus the use or possession of marijuana or any other controlled substance is against Husson University Policy.

#### Alcohol and Other Drugs (AOD) Program Goal

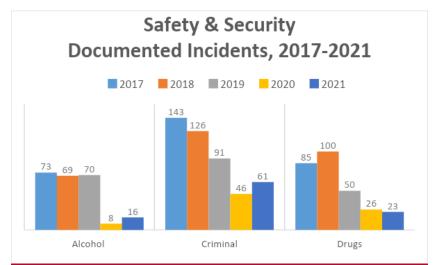
The Vision of Husson University is "Husson is a university of choice for premier professional programs where students succeed, experiential learning is championed and global engagement is emphasized." The Mission Statement of Husson University is

"Husson University inspires and prepares students for professional careers in current and emerging fields within the context of an education informed by the sciences and humanities." In accordance with the University's Vision and Mission statements, the AOD programs seek to ensure student success by providing knowledge and preventative measures to help students avoid the possible negative consequences of alcohol and drug use.

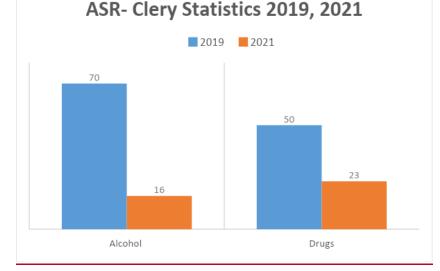
#### **AOD Program Goal Achievement Evaluation**

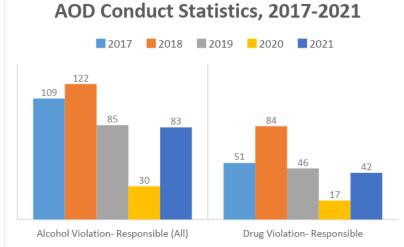
Annually, the Husson University Campus Safety & Security Department produces its Annual Security Report (ASR) as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The ASR data will be used to evaluate the progress and achievement of the AOD program outlined in Section I.

Safety & Security Documented Incidents 2017, 2018, 2019, 2020, 2021



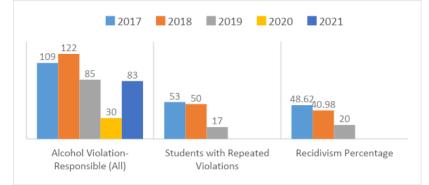
Annual Security Report- CLERY Statistics 2017, 2018, 2019, 2020, 2021





## AOD Conduct Statistics 2017, 2018, 2019, 2020, 2021

#### Conduct Statistics- Alcohol Violation Recidivism Rates 2017-2021



#### Conduct Statistics- Drug Violation Recidivism Rate 2017-2021



#### **Evaluation**

As the charts demonstrate, there has been a continual decline in the number of incidents involving drugs and alcohol that require assistance from campus Safety & Security. Similarly, the number of alcohol and drug violations for which students are found responsible has declined since 2017.

Unfortunately, the recidivism rate among students found responsible for drug violations has increased. The taskforce believes this increase is due to the legalization of marijuana making it more accessible, and normalizing the use of marijuana within certain populations of students.

Notably, data for 2020 should be considered carefully, as campus was forced to close abruptly at the start of the COVID-19 pandemic.

Overall, the Taskforce believes the current AOD programs are effective.

## **IV. Summary of Strengths & Weaknesses**

#### Strengths

#### **Community Approach**

Husson University is a safe community in which to study, work, live, and visit. Throughout this report, you can see the ways Husson approaches the AOD program as a campus-wide, and community-wide, initiative. Although structurally overseen by the offices of Student Life and Human Resources, the following on-campus departments play an integral role:

- Athletics
- Center for Student Success
- Residence Life
- Safety & Security
- Student Activities
- Wellness Services

Externally, Husson has cultivated a very strong relationship with the City of Bangor Police Department for response and education purposes.

#### Student Ownership

An integral part of the community approach is ensuring students play a role in the ownership of these programs. It is common for Husson students to go out of their way to look out for one another and hold each other accountable when necessary. Some student groups directly responsible for this are the Commuter Advisors, Resident Assistants, and Wellness Peer Mentors.

#### Overall Trend of Declining Alcohol, Drug and Criminal Incidents

As you can see in Section III. AOD Program Goal Achievement Evaluation, there has been an overall decline in Safety & Security Documented Incidents from 2017-2021 involving alcohol, drugs and criminal behavior.

#### Annual Notification to Employees

The 2020 Biennial Review displayed a lack of annual notification to employees regarding AOD program policies. This has since been corrected.

#### Tracking/Gathering of Information and Data

The 2020 Biennial Review demonstrated that information and data were not collected or reviewed on a frequent enough basis. The taskforce has successfully adjusted this practice to better track, gather and review information more regularly.

#### Weaknesses

#### **Recidivism Rates of Drug Violations**

This review showed an increase in the recidivism rates of students found responsible for drug violations, particularly marijuana use. This realization has caused us to evaluate the handling of these cases, so we can attempt to combat the increasing rate going forward.

## V. Procedures for Distribution of Annual Notification

#### **For Employees**

During new employee orientation, all new employees are provided the notification and sign to the receipt of it. In addition, the documents are housed within the Employee Handbook and within the software system used for employee tracking (ADP).

#### **For Students**

At the start of every fall semester, all students are sent the Annual Notification of AOD Policies. At the start of every spring semester, all new students are sent the Annual Notification of AOD Policies.

## **VI. Recommended Revisions to AOD Program**

#### Increased Use of Existing Resources

The Taskforce recommends increasing the use of existing campus resources such as the Get Inclusive AOD Training Module and the Wellness Peer Mentor program.

## **Appendix 1. Supplementary Documents**

Annual Notification of AOD Program to Students Annual Security Report Employee Handbook (University intranet) Employee Notification of Drug Free Workplace Act of 1988 Full Time Employee Policy Acknowledgement Student Conduct Code Student Handbook

## **Appendix 2. Compliance Checklists**

Appendix 2- Part 86 Compliance Checklist

Part 86, Drug-Free Schools and Campuses Regulations Checklist

- 1. Does the institution maintain a copy of its drug prevention program? Yes ⊠ No □ If yes, where is it located? Office of Student Life- 102 Peabody Hall and <u>online</u>.
- 2. Does the institution provide annually to each employee and student, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?
  - a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities
    - i. Students: Yes  $\boxtimes$  No  $\square$  Staff and Faculty: Yes  $\boxtimes$  No  $\square$
  - b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol
    - i. Students: Yes ⊠ No □ Staff and Faculty: Yes □ No ⊠
  - c. A description of applicable legal sanctions under local, state or federal law i. Students: Yes ⊠ No □ Staff and Faculty: Yes □ No ⊠
  - d. A description of applicable counseling, treatment, or rehabilitation or reentry programs
    - i. Students: Yes  $\boxtimes$  No  $\square$  Staff and Faculty: Yes  $\boxtimes$  No  $\square$
  - e. A clear statement of the disciplinary sanctions the institution will impose on students
    - i. Students: Yes  $\boxtimes$  No  $\square$  Staff and Faculty: Yes  $\boxtimes$  No  $\square$
- 3. Are the above materials distributed to students in one of the following ways?
  - a. Mailed to each student Yes  $\Box$  No  $\boxtimes$
  - b. Through campus post office boxes Yes  $\Box$  No  $\boxtimes$
  - c. Class schedules which are mailed to each student Yes  $\Box$  No  $\boxtimes$
  - d. During freshman orientation Yes  $\boxtimes$  No  $\square$
  - e. During new student orientation Yes  $\boxtimes$  No  $\square$
  - f. In another manner (describe): via campus email to all students annually

- 4. Does the means of distribution provide reasonable assurance that each student receives the materials annually? Yes ⊠ No □
- 5. Does the institution's distribution plan make provisions for providing these to students who enroll at some date after initial distribution? Yes ⊠ No □
- 6. Are the above materials distributed to staff and faculty in one of the following ways?
  - a. Mailed Yes □ No ⊠
  - b. Through campus post office boxes Yes  $\Box$  No  $\boxtimes$
  - c. During new employee orientation Yes  $\boxtimes$ No  $\square$
  - d. In another manner (describe) Yes ⊠ No □ Employee Handbook and ADP
- 7. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually? Yes ⊠ No □
- 8. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?
  - i. Students: Yes  $\boxtimes$  No  $\square$  Staff and Faculty: Yes  $\boxtimes$  No
- 9. In what ways does the institution conduct biennial review of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?
  - a. Conduct student alcohol and drug survey Yes 🛛 No 🗆
  - b. Conduct opinion survey of its students, staff, and faculty Students: Yes ⊠ No □ Staff and Faculty: Yes □ No ⊠
  - c. Evaluate comments obtained from a suggestions box Students: Yes ⊠ No □ Staff and Faculty: Yes □ No ⊠
  - d. Conduct focus groups Students: Yes ⊠ No □ Staff and Faculty: Yes □ No ⊠
  - e. Conduct intercept interviews Students: Yes □ No ⊠ Staff and Faculty: Yes □ No ⊠
  - f. Assess effectiveness of documented mandatory drug treatment referrals for students and employees
    - Students: Yes  $\Box$  No  $\boxtimes$  Staff and Faculty: Yes  $\Box$  No  $\boxtimes$
  - g. Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees
    - Students: Yes  $\boxtimes$  No  $\square$  Staff and Faculty: Yes  $\square$  No  $\boxtimes$
  - h. Other (please list): Data tracking via ASR for Clery Act compliance.
- 10. Who is responsible for conducting these biennial reviews?
  - a. A Taskforce made up of Residence Life, Human Resources, Safety & Security, and Student Life
- 11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial reviews? Yes ⊠ No □ N/A ⊠
- 12. Where is the biennial review documentation located?
  - a. Name: Troy Morehouse
  - b. Title: Associate Dean
  - c. Department: Student Life
  - d. Phone: 207-941-7109 E-mail: <u>morehouset@husson.edu</u>

#### 13. Comments: N/A

#### Supplemental Checklist: Drug Free Schools and Campuses Regulations

#### A. Description of the AOD Program Elements

1. Alcohol-Free Options

How does your campus provide an environment with alcohol-free options? Check all that apply:

 $\boxtimes$  Alcohol-free events and activities are created and promoted.

Student service learning or volunteer opportunities are created, publicized, and promoted.

Community service work is required as part of the academic curriculum.

⊠ The campus offers a student center, recreation center, coffeehouse, or other alcohol-free settings.

The student center, fitness center, or other alcohol-free settings have expanded hours.

⊠ Nonalcoholic beverages are promoted at events.

 $\Box$  Does not promote alcohol-free options.

Other: Substance-free housing, substance-free during Finals Weeks and summer.2. Normative Environment

How does your campus create a social, academic, and residential environment that supports health-promoting norms? Check all that apply:

College admissions procedures promote a healthy environment

□ The academic schedule offers core classes on Thursdays, Fridays and Saturdays.

Exams/projects increasingly require class attendance and academic responsibility.

 $\boxtimes$  Substance-free residence options are available.

 $\boxtimes$  The campus encourages an increase in academic standards.

⊠ Faculty and staff are educated about behavioral indicators, student norms, and cultural attitudes related to high-risk or illegal alcohol use.

Exactly and staff are educated about behavioral indicators, student norms, and cultural attitudes related to high-risk or illicit drug use.

Solution Faculty are encouraged to engage in a higher level of contact with students.

Students are educated about misperceptions of drinking norms.

Student leadership promotes positive, healthy norms.

 $\boxtimes$  Pro-health messages are publicized through campus and community media channels.  $\Box$  Does not promote a normative environment.

□ Other:

3. Alcohol Availability

 $\boxtimes$  Alcohol is prohibited in public places.

Delivery or use of kegs or other common containers is prohibited on campus.

 $\boxtimes$  Alcohol servers are required to be registered and trained.

□ Server training programs are mandatory. N/A

□ Guidelines for off-campus parties are disseminated.

□ The number and concentration of alcohol outlets near campus are regulated.

 $\Box$  The costs of beer and liquor licenses are raised.

 $\Box$  The days or hours of alcohol sales are limited.

□ The container size of alcoholic beverages is reduced.

□ Alcohol is regulated by quantity per sale.

□ Keg registration is required. N/A

□ State alcohol taxes are increased.

□ Does not limit alcohol availability.

□ Other:

\*Events on campus with alcohol are incredibly limited and very rare, and are aimed at non-students or graduating seniors. Generally, on campus events involving alcohol contract with a third-party organization who is responsible for many of the programs listed above.

4. Marketing and Promotion of Alcohol

How does your AOD prevention program limit marketing and promotion of alcohol on and off campus? Check all that apply:

Alcohol advertising on campus is banned or limited.

Alcohol industry sponsorship for on-campus events is banned or limited.

□ Content of party or event announcement is limited.

Alcohol advertising in the vicinity of campus is banned or limited.

Alcohol promotions with special appeal to underage drinkers is banned or limited.

Alcohol promotions that show drinking in high-risk contexts is banned or limited.

□ Pro-health messages that counterbalance alcohol advertising are required.

□ Cooperative agreements are endorsed to institute a minimum price for alcoholic drinks

Cooperative agreements are endorsed to limit special drink promotions.

 $\Box$  "Happy hours" is eliminated from bars in the area.

□ The sale of shot glasses, beer mugs, and wine glasses at campus bookstores is banned.

Does not restrict marketing and promotion of alcohol.

□ Other:

\*As an institution, external marketing is incredibly limited. This includes marketing from alcohol companies.

5. Policy Development and Enforcement

How does your AOD prevention program develop and enforce AOD policies on and off campus? Check all that apply:

 $\Box$  On-campus functions must be registered.

☑ ID checks at on-campus functions are enforced.

□ Undercover operations are used at campus pubs and on-campus functions.

 $\boxtimes$  Patrols observe on-campus parties.

⊠ Patrols observe off-campus parties.

☑ Disciplinary sanctions for violation of campus AOD policies are increased.

Criminal prosecution of students for alcohol-related offenses has increased.

□ Driver's licensing procedures and formats have been changed.

□ Driver's license penalties for minors violating alcohol laws are enforced.

□ Sellers/servers are educated about potential legal liability.

 $\Box$  ID checks at off-campus bars and liquor stores are enforced.

□ Penalties for sale of liquor to minors are enforced.

□ Laws against buying alcohol for minors are enforced.

Penalties for possessing fake IDs are enforced.

□ Undercover operations are used at retail alcohol outlets.

 $\Box$  DUI laws are enforced.

 $\Box$  Roadblocks are implemented.

□ Open house assemblies are restricted.

□ Dram shop laws that apply legal action for serving intoxicated drinkers or minors are established.

 $\Box$  Does not develop or enforce AOD policies.

□ Other:

\*Caveats: Husson University is a private university and as such the Safety and Security Team are not sworn officers, meaning they are unable to complete some of the tasks listed above. Due to this, the University relies on the established relationship with local law enforcement. In addition, the University does not own off-campus housing, and parties with alcohol are not permitted on campus. Finally, due to the campus's remote location sale of alcohol is not permitted on campus and is not present nearby.

#### B. A statement of AOD Programs and a Discussion of Goal Achievement.

1. See Section II. Description of Program Elements

2. Please describe how the program's goals were achieved: See Section III above.

#### C. Summaries of AOD Program Strengths and Weaknesses

1. See Section IV above.

#### **D. AOD Policy**

1. Policy Contents

What information do you distribute to employees and students (taking one or more classes for academic credit, not including continuing education)? Check all that apply:  $\square$  A description of the health risks associated with alcohol abuse and the use of illegal drugs.

 $\boxtimes$  A description of applicable legal sanctions under local, state, and federal laws.  $\boxtimes$  A description of any treatment, counseling, rehabilitation, or re-entry programs available at your institution.

 $\boxtimes$  A statement of the institution's disciplinary measures regarding alcohol and illegal drug use by students and employees.

□ Other AOD policy related-information:

- $\Box$  We do not have an AOD policy.
  - 2. Policy distribution

Where does your institution publicize its alcohol or other drug policy? Check all that apply:

Student Handbook

Staff and Faculty Handbook

⊠ Admissions materials

□ Course catalogs

□ Class schedules

Employee paychecks

 $\boxtimes$  Student's academic orientation

Residence hall orientation

☑ Staff and faculty orientation
 □ Formal Speaking Engagements

□ Other:

## □ We do not publicize our alcohol/drug policy. E. Recommendations for Revising AOD Prevention Programs

See Section VI.