

# NEW ENGLAND SCHOOL OF COMMUNICATIONS EQUIPMENT DISTRIBUTION CENTER

## EQUIPMENT AND FACILITIES USE CONTRACT

I understand and agree that the video or related equipment or facility space issued to me, or assigned to me for use, is on loan from the staff and trustees of The New England School of Communications & Husson University.

I agree to observe and abide by all policies and procedures pertaining to the use of said facility or equipment.

I further understand and agree that I am financially responsible for said facility and/or equipment in the event of loss or damage (including, but not limited to, that resulting from theft, negligence, abuse, or misuse) while it is in my possession.

I release The New England School of Communications & Husson University from all liability for loss or damage to myself or my property, including materials such as class projects, which might occur during the use of the equipment

I have read the accompanying policy and procedures statement, understand it, and agree to all provisions.

I understand that it is my responsibility to read and be familiar with the EDC rules and guidelines.

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Course name & number: \_\_\_\_\_ Instructor: \_\_\_\_\_

Cell number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_