

# GUIDELINES 2022

## GUIDELINES AND FORMAT FOR BUSINESS LAW REVIEW ARTICLES:

Papers presented at the 2022 Annual Meeting and Conference will be considered for publication in the Business Law Review. In order to permit blind refereeing of manuscripts for the 2022 Business Law Review Journal, papers must **not** identify the author or the author's institutional affiliation. A separate cover page should contain the title, the author's name, affiliation, and address. If you are presenting a paper and would like to have it considered for publication, you must submit *one* clean copy by e-mail, no later than **Friday, April 1, 2022**, to Marie Hansen at [hansenm@husson.edu](mailto:hansenm@husson.edu).

If you have any questions, please contact either of the Co-Editors -

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**The deadline for paper submissions to Marie Hansen is Friday, April 1, 2022.**

The Board of Editors of the Business Law Review will judge each paper on its scholarly contribution, research quality, topic interest (related to Business Law or the Legal Environment), writing quality, and readiness for publication.

Please note that, although you are welcome to present papers relating to teaching Business Law, those papers will not be eligible for publication in the Business Law Review. This subject matter should be submitted to the Journal of Legal Studies Education.

Also note that the Board of Editors will consider only one paper per person, including co-authored papers. Only papers presented at the Annual Meeting will be considered for publication.

## FORMAT:

1. Papers should be no more than 20 single-spaced pages, including footnotes. For fonts, use 12 point, Times New Roman.
2. Skip lines between paragraphs and between section titles and paragraphs. Indent paragraphs 5 spaces. Right-hand justification is desirable, but not necessary.
3. Margins: left - 1 1/2 inches; right, top, bottom (except first page) - 1 inch.
4. Upon acceptance, the first page must have the following format:
  - a. The title should be centered in CAPITAL LETTERS, on line 10.
  - b. Following the title, skip one line, and center the word "by" and followed by an asterisk (\*). The asterisk will refer back to the separate title page for author information (see #7).

c. Space down 3 lines and begin your text.

d. Add a solid line (18 spaces in length), beginning from the left margin, toward the bottom of the first page, leaving enough room under the line to type on the next line an asterisk, the author's position or title and affiliation. This information should appear as the last line on the page.

5. Headings:

FIRST LEVEL (caps, flush with left margin).

*Second Level* (center italics).

*Third Level*: (flush with left margin, italics, followed by a colon [:]).

*Fourth Level*: (flush with left margin, italics, followed by a colon [:], with text immediately following).

6. Footnotes should conform to the *The Bluebook: A Uniform System of Citation*, 21<sup>st</sup> Edition.

7. Separate title page with contact information of the author(s) - the title of the paper, the author's name(s), school affiliation(s), and address(es)