

Husson MultiYear Academic Program Checklist

2026 NECHE Standards	Topics	Evidence
<p>1.1 - 1.3, 1.14, 4.1, 4.3-4.4 3.5</p>	<p>Sept- Oct: Planning Context, including Peer Reviewer</p> <p>Mission/Goals Narrative: Description of program-level planning processes, including alignment with institutional strategic priorities, resource allocation, and evidence of implementation and evaluation of goals over time</p> <p>Chair, Dean, OA</p>	<ul style="list-style-type: none"> ● Husson's Mission and Goals ● Program's Mission and Goals + Review timeline ● Alignment between Programmatic Mission and Goals and Husson's Mission and Goals ● Alignment of Strategic Plan to Mission and Goals + Review timeline (if applicable)
<p>3.2, 4.3, 1.12, 1.14</p>	<p>Oct.- Jan</p> <p>Enrollment Trends Narrative: Analysis of enrollment, retention, and completion trends over time, including interpretation of patterns and use of findings to inform program planning and improvement</p> <p>IR, Chair, Dean, OA</p>	<ul style="list-style-type: none"> ● Enrollment Data for Past 5 Years ● Graduate Data for Past 5 Years ● Discussion of enrollment, majors and graduate trends

<p>2.18-2.20, 1.13, 3.7</p>	<p>Oct.- Nov</p> <p>Faculty Narrative:Description of faculty composition, qualifications, workload, and contributions to teaching, scholarship, service, and program assessment, demonstrating sufficiency and alignment with program mission</p> <p>Chair, Faculty, Dean, IR for FTEs</p>	<ul style="list-style-type: none"> ● Faculty FTEs breakdown ● Faculty qualifications ● Faculty activities (Boyer Model) ● Description of Faculty PD
<p>2.1-2.2, 2.4, 2.25, 4.1-4.4</p>	<p>Nov-Feb</p> <p>Curriculum/Assessment Narrative :Curriculum map demonstrates alignment of courses to program learning goals, showing progression, depth, and coherence across the curriculum.</p> <p>Description of experiential learning within the curriculum, including its role in achieving program learning goals and evidence of its effectiveness in supporting student learning and success.</p> <p>Systematic assessment of student learning outcomes, including clearly defined goals, alignment to curriculum, use of multiple measures, analysis of results, and documented use of findings to improve student learning and program effectiveness.</p> <p>Chair, Faculty, OA, Student Success, Dean</p>	<ul style="list-style-type: none"> ● Mapping ● Learning Outcome Results ● Description of Role of Experiential Learning ● Description of How Program Ensures that Students Achieve Learning Goals ● Description of How Program Identifies and Addresses Student Needs ● Description of Collaborations (other programs, co-curriculars, General Education, community, etc) ● Outcome Assessment <ul style="list-style-type: none"> ○ Outcome Assessment Template (includes SLOs, courses mapped to SLOs, action, and review)

4.5	<p>February</p> <p>Post Program Data: Analysis of post-graduation outcomes, including employment, graduate or professional school enrollment, and other mission-appropriate indicators of student success, with evidence of how these outcomes are evaluated and used to inform program improvement</p> <p>IR, Chair, Dean</p>	<ul style="list-style-type: none"> ● Discussion of: <ul style="list-style-type: none"> ○ Employment outcomes <ul style="list-style-type: none"> ■ Placement rates ■ Graduate or professional school enrollment ■ ROI ■ Service ■ Social mobility
1.14, 4.1-4.4	<p>February</p> <p>Planning Process: Outcome assessment template documenting student learning outcomes, curriculum alignment, assessment measures, results, and resulting actions, demonstrating a systematic and ongoing process of evaluation and improvement</p> <p>Chair, Faculty, OA, Dean</p>	<ul style="list-style-type: none"> ● Forecast for Program's Field ● Programmatic Goals: Status (what's changed) Reference Annual Templates/Outcome Assessment Template ● Five Year Plan: Future Goals
3.1,3.3,3.7,3.9-3.10	<p>March</p> <p>Budget Narrative: Evaluation of the adequacy of financial, human, physical, and technological resources to support program quality and student learning, including alignment with program goals and future needs</p> <p>Chair, Finance, IR, Dean, OA</p>	<ul style="list-style-type: none"> ● Adequacy of resources ● Budgetary considerations

<p>4.3, 4.4, 1.14 3.1,3.3,3.7,3.9-3.10</p>	<p>March</p> <p>Draft Synthesis: Evaluation of program findings, including evidence-based recommendations that demonstrate progress toward program goals and inform future planning and improvement/ summary of significant program achievements demonstrating progress toward mission-aligned goals and contributions to student learning and success</p> <p>Provost review</p> <p>Provost, Dean, Chair, Faculty, OA</p>	<ul style="list-style-type: none"> ● Evaluation of Program Summary (findings and recommendations based on this self study) ● Significant Achievements ● Summary of Program’s Strengths, Weaknesses, Opportunities and Challenges (and how this links to planning and needs)
	<p>March-April</p> <p>Data Sources</p> <p>Chair, Dean</p>	<ul style="list-style-type: none"> ● Identify all data sources used in this report March ● Send to Peer Reviewer last week of March; ask for return no later than May 1
	<p>May</p> <p>Final Draft with Action Plan</p> <p>Provost, Dean, Chair, OA</p>	<p>The action plan provides clear evidence that the program systematically uses internal assessment results and external peer review feedback to inform decision-making and continuous improvement. Identified priorities are directly linked to documented findings, with defined actions, responsible parties, and timelines that demonstrate intentional progress toward mission-aligned goals (Standard 4.4).</p> <p>Further, the action plan reflects an integrated and forward-looking planning process in which program-level decisions are aligned with institutional priorities, resource considerations, and emerging workforce needs. This structured approach ensures that assessment, planning, and resource allocation are meaningfully connected, supporting sustained program quality and long-term effectiveness (Standard 1.14).</p>